

Issued: 25 November 2016

Temporary Certificate of Part-FCL Licence Privileges for Ratings or Certificates

This Information Notice contains information that is for guidance and/or awareness.

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

Applicability:	
Aerodromes:	Not primarily affected
Air Traffic:	Not primarily affected
Airspace:	Not primarily affected
Airworthiness:	Not primarily affected
Flight Operations:	All AOC holders and General Aviation Pilots
Licensed/Unlicensed Personnel:	All Approved Training Organisations, All Examiners, All Pilots

1 Introduction

- 1.1 Commission Regulation (EU) No. 1178/2011 (as amended) Annex VI, ARA.FCL.215(d) permits the UK CAA to allow Part-FCL privileges to be exercised by licence or certificate holders for up to 8 weeks from the date of successful completion of examination(s), whilst they are awaiting post-test endorsement of the licence or certificate.
- 1.2 This Information Notice (IN) explains how the UK CAA implements ARA.FCL.215(d) and specifies the conditions for issue of temporary Part-FCL Ratings or Certificates.
- 1.3 Licence holders wishing to exercise temporary licence privileges must carry a valid Form [SRG1100 - Temporary Certificate of Licence Privileges for Ratings or Certificates](#).
- 1.4 This IN supersedes IN-2016/027.

2 Scope

- 2.1 Such Temporary Certificates (TCs) are valid only for UK CAA Part-FCL (or JAR FCL) licence holders and SFIs whose Competent Authority is the UK CAA. TCs are therefore not available for initial issue of licences and are not available to anyone whose licence or certificate is subject to any UK CAA licensing action, including the suspension or restriction of privileges where associated conditions have not been discharged.

- 2.2 Applicants must have completed an applicable EASA-approved course of training at an ATO fully approved for such training under Commission Regulation (EU) No. 1178/2011 (as amended), Annex VI, Part-ORA.
- 2.3 TCs may be valid, for a **maximum period of 8 weeks**, from the date of successful completion of an examination, on the following aircraft categories: aeroplanes; helicopters; balloons; sailplanes; or airships.
- 2.4 TCs may apply to the following:
- a. Ratings:
- Class – Single Engine and/or Multi Engine (Land and/or Sea)
 - Type - Single Pilot and/or Multi Pilot
 - Instrument Rating (IR) - including extension of privileges to include Low Visibility “LVO”
 - Mountain
 - En-route Instrument (EIR)
 - Sailplane Cloud
- b. Certificates:
- Flight Instructor / Examiner (FI/E)
 - Flight Instructor Examiner (FIE)
 - Type Rating Instructor (TRI)
 - Class Rating Instructor / Examiner (CRI/E)
 - Instrument Rating Instructor / Examiner (IRI/E)
 - Synthetic Flight Instructor (SFI)
- 2.5 TCs (Form **SRG1100 - Temporary Certificate of Licence Privileges for Ratings or Certificates**) may be issued and signed only by holders of valid Part-FCL Examiner Certificates, qualified to conduct the relevant Skill Test, Proficiency Check, or Assessment of Competence. An issuing examiner bears the responsibility for ensuring that an applicant has met **all** training, testing and regulatory requirements for the Part-FCL Rating or Certificate applied for, is not seeking a TC in relation to initial issue of a licence and is not subject to any CAA licensing action, as outlined in Paragraph 2.1. Examiners must bear in mind that issue of TCs is not mandatory and that, even where criteria for issue have been satisfied, they retain final discretion over whether to issue to a particular individual. Any TC issued contrary to these criteria will be invalid, and any examiner involved in such issue may themselves be investigated and subject to enforcement action, depending on the circumstances.
- 2.6 The 8-week validity period commences on the day that the associated examination or Assessment of Competence is passed, not on the date of application, and it may not be extended. Applications for ratings or certificates should therefore be submitted promptly, well within the Temporary Certificate’s 8-week validity period, to avoid the risk of TC expiry before endorsement of the rating or certificate sought on the applicant’s licence.
- 2.7 If any application requirements are found not to have been met on processing, previously issued TCs will be suspended, and the main application may be rejected.

2.8 Pilots wishing to use a TC must:

- carry a signed TC (SRG1100) when using the associated privilege;
- hold a valid Part-MED medical certificate appropriate to the licence/privilege being exercised, except when exercising SFI/SFE privileges under a TC;
- carry evidence that any additional Part-FCL requirements are met. Examples include the need to show that line flying under supervision (LIFUS) has been started within 21 days of the examination date, when operating under a zero flight time training (ZFTT) Type Rating TC;
- Ensure that the original Form SRG1100 and any copies bear the examiner's signature. No photocopied signatures are permitted.

3 Further Information

- 3.1 UK CAA Part-FCL Examiner Certificate holders must follow the procedures for Examiner Designation as per [IN-2016/004](#).
- 3.2 Non-UK CAA Part-FCL Examiner Certificate holders must follow the procedures for Examiner Designation as per [IN-2016/003](#).
- 3.3 The Temporary Certificate Form [SRG1100 - Temporary Certificate of Licence Privileges for Ratings or Certificates](#) may be completed digitally before printing (preferable method), or may be printed and completed manually.
- 3.4 ORO.FC.220(e) requires ZFTT graduates to commence LIFUS within 21 days of completing their training course. The approved ZFTT-partnering AOC is responsible for ensuring that this occurs. If LIFUS is not commenced within this time, any TC ceases to be valid and the pilot must undergo refresher training at the ATO. Following that refresher training, the TC becomes valid for a further 21 days, within which time LIFUS training must begin.
- 3.5 Any such post-TC further aircraft training requirement must be noted in the "Additional Privileges/Restrictions/Remarks" section of the SRG1100 Form, with the remark "Aircraft training to be completed". When exercising newly obtained privileges in an aircraft on the strength of a TC, pilots must carry evidence of completion of any other prior aircraft training requirement. In the case of LIFUS training following ZFTT, for example, Form SRG1112 must be carried to prove that aircraft take-off and landing (base) training has also been completed satisfactorily.

4 Queries

- 4.1 Any queries or further guidance required as a result of this communication should be addressed to: FCLWEB@caa.co.uk.

5 Cancellation

- 5.1 This Information Notice will remain in force until further notice.